

**Rani Indira Debi Government Girls' College**  
**P.O. - Jhargram :: Dist-Jhargram :: Pin-721507**

**COMPLAINTS/GRIEVANCE FORM**

(Mail the form to [studentgrievance.ridggc@gmail.com](mailto:studentgrievance.ridggc@gmail.com) or use the Drop Box)

**What is a complaint?**

A complaint is defined as a difference or dispute between a student and a Faculty or Staff member/s of College or related to matters such as: (i) Regularity of Classes (ii) Completion of syllabus (iii) Library Facilities (iv) Internal Examination (v) Scholarship (vi) Other facilities like: Canteen/Drinking Water/ Washroom /Gymnasium/Girls Hostel (vii) Response pattern of the Office Staff (viii) College Administration (ix) Ragging (x) Sexual Harassment.

**Please supply all information requested below:**

**Name:**

**Class:**

**Semester:**

**Roll No:**

**Email ID:**

**Contact number:**

**Grievance pertained to:**

(Write your grievances in the box provided under each head as applicable)

**(i) Regularity of Classes**

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**(ii) Completion of syllabus**

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**(iii) Library Facilities**

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**(iv) Internal Examination**

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**(V) Scholarship**

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**(VI) Other facilities such Drinking Water/ Washroom /Girls' Common Room**

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**(VII) Response pattern of the Office Staff**

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**(VIII) College Administration**

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**(IX) Ragging**

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**(v) Sexual Harassment**

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(vi) **Others, if any**

My signature below indicates that I have followed the grievance redressal procedures as set forth by the College.

I further acknowledge that intentional falsification of the details of the above stated grievance is considered a violation of the student code of conduct.

**Applicant's signature with date**

**Contact No.....**