



GOVERNMENT OF WEST BENGAL
Office of the Principal
Jhargram Raj College (Girls' Wing)

NOTICE

DATE: 22.01.18

A meeting will be held to discuss the following agenda on 31.01.18 at 2 P.M. in the Teachers' Room. All members are requested to be present in the aforesaid meeting positively.

Agenda:

1. Formation of IQAC
2. Selection of Members
3. Matters Arising

Pampa Hembraw

Secretary, Teachers' Council

Teachers' Council Secretary
Jhargram Raj College (Girls' Wing)
(Government of West Bengal)
Jhargram

[Signature]

Officer-in-Charge

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Meeting Number: 1/2018

DATE: 31/01/2018

Members Present:

1. Pampa Hembram
2. SSB
3. Nibedita Debmath.
4. Naznin Mullick 31.01.2018
5. Ayanti Mondal 31/01/18
6. Rashmi Bose 31/01/18
7. Sonia Mondal 31/01/18
8. Deblina Mukherjee 31/01/18
9. Naznin Mullick 31.01.18
10. Anandi Bagchi.

MINUTES



GOVERNMENT OF WEST BENGAL
Office of the Principal
Jhargram Raj College (Girls' Wing)
P.O.-Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

NOTICE

31.01.2018

1. Keeping in mind the development of the institution a formal Internal Assurance Quality Cell (IQAC) is formed.
2. The composition of the IQAC should be as follows:
 - a) Chairperson—Susil Kumar Barman (Officer-in-Charge)
 - b) Coordinator—Dr. Anandi Bagchi (HoD, Department of Physiology)
 - c) Teachers to represent all levels—
 - Deblina Mukherjee (HoD, Department of Political Science)
 - Naznin Mullick (HoD, Department of Sanskrit)
 - Pampa Hembram (HoD, Department of Bengali)
 - d) One member from the management—Saikat Ghosh (DEO)
 - e) Senior Administrative Officer—Ayanti Mondal (NSOU, Coordinator)
 - f) Student—Dolan Das (Philosophy Hons)
 - g) Alumni—Mina Hembram (Bengali Hons)
 - h) Nominee from Stakeholders—Tapan Sahoo (Student's Guardian)


Officer-in-Charge
Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Anandi Bagchi.
Coordinator, IQAC
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507

Jhargram Raj College (Girls' Wing)
Internal Quality Assurance Cell (IQAC)

NOTICE

DATE: 28.04.2018

A meeting will be held to discuss the following agenda on **04.04.2018** at **2pm** in the Teachers' Room. All members are requested to be present in the aforesaid meeting positively.

Agenda:

1. Departments will be notified regarding conduction of seminars.
2. Insufficient number of teachers, especially single faculty departments—Philosophy and Political Science
3. Matters Arising

Anandi Bagchi -
Coordinator, IQAC

IQAC Coordinator
Jhargram Raj College (Girls' Wing);
Jhargram, 721507



Officer-in-Charge

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Meeting Number : 02 / 2018

DATE : 04 / 04 / 2018

Members Present :

1. SWS
2. Anandi Bagchi .
3. Pampa Hengra
4. Ajanti Mandal 4/4/18
5. Debina Mukherjee 04/04/18
6. Naznin Mullick 04.04.18
7. Dolan Das 04.04.18
8. Saikat Ghosh

RESOLUTIONS

1. All Head of the Departments are requested to conduct departmental Seminars for the overall development of the students.
2. Requisition will be sent to Bikash Bhaban regarding insufficient number of teachers in the institution. Despite having sanctioned post in the Santhali department, no teachers have been allocated till date.
3. An orientation program will be arranged for both the teachers and the students regarding the upcoming CBCS curriculum.
4. Teachers will be requested to stay detained during the upcoming summer recess for the smooth functioning of the institution.
5. Bengali Department has agreed to conduct a

Seminar at the earliest. Following this, all department Heads are requested to submit an intimation to the IQAC if they are intending to host seminars/conferences/workshops for each academic year.

Jhargram Raj College (Girls' Wing)
Internal Quality Assurance Cell (IQAC)

NOTICE

DATE: 03.08.2018

A meeting will be held to discuss the following agenda on 08.08.2018 at 2pm in the Teachers' Room. All members are requested to be present in the aforesaid meeting positively.

Agenda:

1. Confirming the resolutions of the previous meeting
2. Overview of the current admission procedure
3. NSS
4. Matters Arising

Anandi Bagchi .
Coordinator, IQAC
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507


Officer-in-Charge

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Meeting Number : 03/2018

DATE : 02/08/2018

Members Present :

1. SWS
2. Anandi Bagchi.
3. Debina Mukherjee 08/08/18
4. Mandal
5. Pampa Hembram
6. Naznin Mullick 08.08.2018

MINUTES.

1. Conferring the resolutions of the previous meeting, the English Department will be organising a seminar in the upcoming month.
2. Nibedita Debnath single-handedly runs the Philosophy department. She has intimated for her Maternity leave application post puja-vacation. Requisition for a teacher in the Philosophy department will be sent to Bikash Bhaban.
3. Saikat Ghosh gave an overview regarding the details related to the current admission procedure.
4. For the smooth functioning of the CBCS pattern, all teachers are requested to take necessary steps - such as -
 - o) Understanding the course structure.
 - o) Both internal and external examination pattern.
 - o) To make the students aware regarding the

Jhargram Raj College (Girls' Wing)
Internal Quality Assurance Cell (IQAC)

NOTICE


DATE: 20.11.2018

A meeting will be held to discuss the following agenda on **26.11.2018** at **2pm** in the Teachers' Room. All members are requested to be present in the aforesaid meeting positively.

Agenda:

1. Conduction of ICT Seminar
2. Discussion regarding the affiliation of the institution under 2(f) and 12(B).
3. Requirement for Philosophy faculty.
4. Matters Arising

Anandi Bagchi
Coordinator, IQAC
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507


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Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Meeting Number : 04/2018

Date : 26/11/2018

Members Present :

1. SwB
2. Anandi Bagchi.
3. Debina Mukherjee 26/11/18
4. Pampa Hembram
5. Nazim Mullick 26.11.2018
6. Tapan Saha 26.11.18
7. Saikat Ghosh

RESOLUTIONS

1. Saikat Ghosh will be conducting an ICT seminar at the earliest for the benefit of the students. The seminar will boost the students to have knowledge regarding basic computer skills.
2. For the development of the institution as well as for accruing the benefits for the teachers, the institution will be applying for the affiliation under 2(f) and 12(B) at the earliest. A teacher will be selected in the T.C. Meeting who will ensure the smooth processing of the application.
3. Nibedita Debnath is the single faculty of the Philosophy Department. Despite informing Bikash Bhakar to look into the issue no action has been taken yet. Nibedita Debnath has applied for her maternity leave, following which other

departmental teachers are requested (who had philosophy in their pass course) to guide the students in need.

For the smooth conduction of exams, Nibedita Debnath is requested to frame the internal examination question papers and the other departmental teachers are kindly requested to cooperate on the same.

4. The institution will be publishing an annual magazine for boosting the creative level of the students and encourage them to get indulged in the literary world.

Jhargram Raj College (Girls' Wing)
Internal Quality Assurance Cell (IQAC)

NOTICE

DATE: 22.01.2019

A meeting will be held to discuss the following agenda on **30.01.2019** at **2pm** in the Teachers' Room. All members are requested to be present in the aforesaid meeting positively.

Agenda:

1. Reformation of IQAC for the year 2019-2020
2. Matters Arising

Anandi Bagchi.
Coordinator, IQAC
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507

SWB
Officer-in-Charge
Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Meeting Number : 05/2019

Date : 30/01/19

Members Present :

1. Sus
2. Anandi Bagchi.
3. Deblina Mukherjee 30/01/19
4. Pampa Hembram
5. Naznin Mullick 30.01.2019
6. Saikat Ghosh

MINUTES

1. The members of the IQAC of the previous year, remain unchanged.




GOVERNMENT OF WEST BENGAL
Office of the Principal
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NOTICE

30.01.2019

1. Keeping in mind the development of the institution a formal Internal Assurance Quality Cell (IQAC) is formed.
2. The composition of the IQAC should be as follows:
 - a) Chairperson—Susil Kumar Barman (Officer-in-Charge)
 - b) Coordinator—Dr. Anandi Bagchi (HoD, Department of Physiology)
 - c) Teachers to represent all levels—
 - Deblina Mukherjee (HoD, Department of Political Science)
 - Naznin Mullick (HoD, Department of Sanskrit)
 - Pampa Hembram (HoD, Department of Bengali)
 - d) One member from the management—Saikat Ghosh (DEO)
 - e) Senior Administrative Officer—Ayanti Mondal (NSOU, Coordinator)
 - f) Student—Dolan Das (Philosophy Hons)
 - g) Alumni—Mina Hembram (Bengali Hons)
 - h) Nominee from Stakeholders—Tapan Sahoo (Student's Guardian)


Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Anandi Bagchi.

Coordinator, IQAC
IQAC Coordinator
Jhargram Raj College (Girls' Wing)

Jhargram Raj College (Girls' Wing)
Internal Quality Assurance Cell (IQAC)

NOTICE


DATE: 28.05.2019

An emergency meeting will be held to discuss the following agenda on 28.05.2019 at 11am in the Teachers' Room. All members are requested to be present in the aforesaid meeting positively.

Agenda:

1. To discuss about the admission sub-committee formation.

Anandi Bagchi.
Coordinator, IQAC
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507


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Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

MEETING NUMBER : 06/2019

DATE : 28/05/2019

MEMBERS PRESENT :

1. SWS
2. Anandi Bagchi.
3. Debina Mukherjee 28/05/19
4. Paipad Hendra
5. Nazim Mullick 28.05.2019
6. Mira Hembram 28.05.2019
7. Saikat Ghosh

MINUTES.

1. Following a medical emergency, The Coordinator of IQAC, Dr. Anandi Bagchi, won't be able to continue her duties as the convener of admission sub-committee. Hence, Prof. Debina Mukherjee is requested to take charge as the convener of the admission committee.
2. Prof. Debina Mukherjee is further requested to add the new appointees into respective sub-committees in the next T.C. Meeting.
3. To arrange for a follow-up of the letter addressed to the DPI regarding the creation of 2 posts in the department of Political Science.
4. Discussion was made regarding the formation of PWD cell in the institution.

Jhargram Raj College (Girls' Wing)
Internal Quality Assurance Cell (IQAC)

NOTICE

DATE: 05.09.2019

A meeting will be held to discuss the following agenda on **11.09.2019** at **2.30 pm** in the Teachers' Room. All members are requested to be present in the aforesaid meeting positively.

Agenda:

1. Formation of PWD Cell
2. Discussion regarding the current admission procedure
3. Matters Arising

Anandi Bagchi
Coordinator, IQAC

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



Officer-in-Charge

Officer-in-Charge
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(Govt. of West Bengal)
Jhargram-721507

Meeting Number : 07/2019

DATE - 11/09/2019

MEMBERS PRESENT:

1. SuB
2. Anandi Bagchi.
3. Pampa Hembram
4. Deblina Mukherjee 11/09/19
5. Nazrin Mullick 11.09.2019
6. Saikat Ghosh

MINUTES.

1. PWD cell and SC/ST cell will be formed shortly.
2. ICC (Internal Complaint Committee) formation and its related details will be discussed in the next T.C. Meeting.
3. Subject clubbing format will be similar to the one that was followed in the previous year. If any department wants to shuffle their subjects, it shall be discussed in the next T.C. Meeting.
4. The admission committee will be informed to organise an Orientation Program.
5. To enhance students' knowledge on basic computer skills, the DEO is requested to organise a ICT seminar.

Jhargram Raj College (Girls' Wing)
Internal Quality Assurance Cell (IQAC)

NOTICE

DATE: 18.12.2019

A meeting will be held to discuss the following agenda on 19.12.2019 at 2.30 pm in the Teachers' Room. All members are requested to be present in the aforesaid meeting positively.

Agenda:

1. Confirmation of the IQAC Reformation in the TC meeting on 18.12.2019.
2. Matters Arising

Anandi Bagchi
Coordinator, IQAC

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507


Officer-in-Charge

Officer-in-Charge
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(Govt. of West Bengal)
Jhargram-721507

Meeting Number: 08/2019

Date: 19/12/2019

Members Present

1. Sus
2. Anandi Bagchi.
3. Pampa Hembram
4. Debina Mukherjee 19/12/19
5. Nazmi Mullick 19.12.19
6. Saikat Ghosh

MINUTES

1. It is hereby confirmed that the discussion in the T.C. Meeting regarding IQAC reformation remains unchanged. Following the health condition of Dr. Anandi Bagchi, the coordinator was changed to Dr. Soumita Chowdhury. The members were also reshuffled and this reformation shall continue for the period 2019-2020.

2. For celebrating National Science Day on 28th February 2020 for the benefit of the students regarding the relevance of science in our daily lives, prayer shall be sent to Bikash Bhattacharya for sanctioning funds for the same.



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NOTICE

19.12.2019

IQAC is being reformed for the year 2019-2020.

The composition of the IQAC should be as follows:

- a) Chairperson—Susil Kumar Barman (Officer-in-Charge)
- b) Coordinator—Dr. Soumita Choudhury (HoD, Department of Philosophy)
- c) Assistant Coordinator—Nibedita Debnath
- d) Teachers to represent all levels—
 - Mousumi Patra (HoD, Department of Bengali)
 - Rashmi Beck (HoD, Department of History)
 - Dr. Sutapa Das (HoD, Department of Physiology)
- e) Student representative—Sushama Das (Sem III, Sanskrit Hons)
- f) Alumni—Sweta Makur (Bengali Hons 2018-2019)
- g) Local Representative—Mrs. Madhabi Biswas (Sabhapati Jhargram Zila Parishad)
- h) Administrative Officer—
 - Dr. Debnarayan Ray (Officer-in-Charge, Jhargram Raj College),
 - Smt. Nasrin Bari, Smt. Yasmin Bari (Deputy Magistrate)
- i) Local Educationist: Dr. Subrata Mukherjee

Officer-in-Charge

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Anandi Bagchi.
Coordinator, IQAC

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

P.O.- Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

Notice

Notice No. IQAC/ 20/01

Date: 02.01.2020

A meeting of the IQAC will be held on 08.01.2020 (Wednesday) at 1.00 PM in the library room to discuss the following matters. All are requested to attend the meeting.

Agenda:

1. Discussion on AQAR
2. Departmental Seminars
3. Teaching Plan, Lesson Plan, Syllabus Distribution
4. Feedback
5. Matters arising

Soumita Choudhury

IQAC Coordinator

Jhargram Raj College (Girls' Wing)

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



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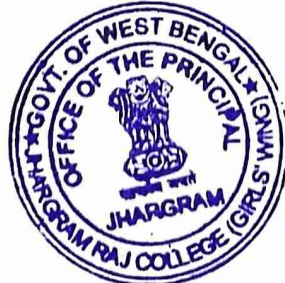
OIC/ Principal

Jhargram Raj College (Girls' Wing)

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
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Jhargram-721507

Minutes:

1. The letters that are to be sent to the others members for their consent are confirmed.
2. Format for AQAR (2014-20215) is finalized and distributed to different departments.
3. All the Heads of the different departments are requested to submit the AQAR within 26.02. 2020.
4. Prof. Amrita Chakraborty, Prof. Sanatan Murmu & Prof. Sutapa Das will provide the data for B.A. and B.Sc. General courses.
5. All the departmental heads are requested to maintain and update their respective courses' teaching plan, syllabus distribution, departmental notice book and departmental meeting book according to the CBCS curriculum. IQAC is asking every department to conduct feedback for this session. Previous feedbacks have been analysed, actions have been taken by authority and report have been prepared separately.
6. It has been decided that the department- Sanskrit, Bengali, English, History and Sociology will conduct Seminars in the upcoming months.



[Signature]
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Jhargram Raj College (Girls' Wing)
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GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

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Notice

Notice No. IQAC/20/02

Date: 25.02.2020

A meeting of the IQAC will be held on 05.03.2020 (Thursday) at 1.00 PM in the Teachers' room to discuss the following matters. All are requested to attend the meeting.

Agenda:

1. Submission of AQAR
2. Updating departmental profile
3. Matters arising

Soumita Choudhury
IQAC Coordinator

Jhargram Raj College (Girls' Wing)
IQAC Coordinator

Minutes: Jhargram Raj College (Girls' Wing)
Jhargram, 721507



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OIC/ Principal

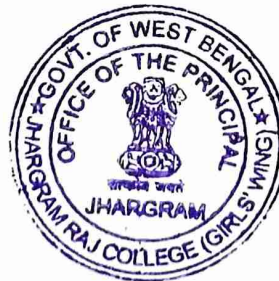
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Officer-in-Charge

Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)

Jhargram-721507

1. Committee members are requested to prepare the following files for the AQAR.
Files: University results, Departmental and Master Routine, Alumni achievements, Faculty Data, Departmental and Student seminars, Students' record and attendance, Academic Calendar, Syllabus distribution, Official notice, Students' feedback, Internal examination records. Composition of the Internal Quality Assurance Cell has been prepared for the session 2019-2021.
2. The department- Sanskrit, Bengali, English, History and Sociology successfully conducted seminars on various issues. Further it has been decided that the department Political Science with Sociology, and English jointly conduct seminars.



[Signature]

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)

Jhargram-721507



GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

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Notice

Notice No. IQAC/ 21 | 01

Date: 25.05.2021

A meeting of the IQAC will be held on 02.06.2021 (Thursday) at 7.00 PM on Google Meet platform to discuss the following matters. All are requested to attend the meeting.

Agenda:

- Update on the seminars.
- Feedback
- Matters arising

Soumita Choudhury

IQAC Coordinator

Jhargram Raj College (Girls' Wing)

IQAC Coordinator

Jhargram Raj College (Girls' Wing)

Minutes: Jhargram, 721507



[Signature]

OIC/ Principal

Jhargram Raj College (Girls' Wing)

Officer-in-Charge

Jhargram Raj College (Girls' Wing)

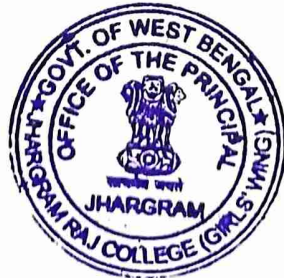
(Govt. of West Bengal)

Jhargram-721507

- The meeting was chaired by the Head of the institution.

Since the outbreak of the COVID, no office meeting and events could take place, hence the full house unanimously decided to conduct events and classes in online mode. The convenors of all the different committees were advised to preserve all the required data for future purpose. IQAC is asking every department to conduct feedback for this session.

- The department- Political Science, English, Bengali and Sociology jointly conducted seminars on various issues on 14.10.2020, 20.10.2020 and 07.11.2020. English department separately conducted a seminar on 28.11.2020. Also, Sanskrit department conducted a seminar on 23.03.2021.
- It was further decided that this committee will meet again in December 2021 to review the progress of the NAAC.



[Signature]

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JHARGRAM RAJ COLLEGE (GIRLS' WING)

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Notice

Notice No. IQAC/ 21/02

Date: 16.11.2021

An urgent meeting of the IQAC will be held on 16.11.2021 at 2.00 PM in the teachers' room to discuss the following matters. All are requested to attend the meeting.

Agenda:

- Regularise of Departmental work
- Electoral Literacy Club
- Certificate Course
- NAAC Work
- Conducting Seminars and Workshops
- Conducting Coaching Class for ANM-GNM
- Feedback
- Matters arising

Soumita Choudhury

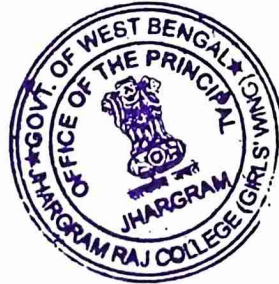
IQAC Coordinator

Jhargram Raj College (Girls' Wing)

IQAC Coordinator

Jhargram Raj College (Girls' Wing)

Minutes: Jhargram-721507



OIC/ Principal

Jhargram Raj College (Girls' Wing)

Officer-in-Charge

Jhargram Raj College (Girls' Wing)

(Govt. of West Bengal)

Jhargram-721507

- This was the first meeting of the IQAC post lockdown for the COVID-19 pandemic. Since the outbreak of the COVID, no office meeting and events could take place, hence the full house unanimously decided for the followings:
- Carry forward regular internal examination (online mode) of each department.
- Departments would follow the CBCS curriculum and complete syllabus in due time.
- IQAC will send a letter to the Employment Exchange Officer, Jhargram to conduct ANM-GNM coaching classes.
- IQAC proposed for an Electoral Literacy Club and the Political Science Department has given the charge to execute the club.
- IQAC proposed to start few certificate courses so that students get benefited from it. After a long discussion the house has agreed to start certificate courses on the topics namely 'Ancient History of Jhargram'; 'Women Empowerment'; 'Gender Sensitization' and 'Mental Health and Meditation'. Physiology, Philosophy, History and Sociology departments would frame these certificate courses.
- Departments are requested to conduct seminars and workshops for the upcoming year.
- IQAC is asking every department to conduct feedback for this session. Previous feedbacks have been analysed, actions have been taken by authority and report have been prepared separately.



Officer-in-Charge
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GOVERNMENT OF WEST BENGAL
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P.O.- Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

Notice

Notice No. IQAC/ 21/03

Date: 18.12.2021

A meeting of the IQAC will be held on 21.12.2021 at 2.30 P. M. in the Teachers' Common Room to discuss the following matters. All are requested to attend the meeting.

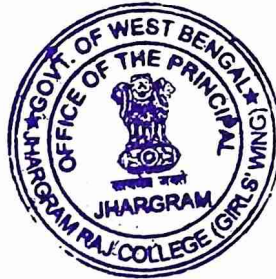
Agenda:

1. Reformation of IQAC
2. Documentation for the upcoming NAAC
3. Discussion on Best Practices
4. Green Audit and Energy Audit
5. Rain Water Harvesting
6. NADEP Composting
7. Matters arising

Sounita Choudhury

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507

Minutes:



[Signature]

OIC/ Principal
Jhargram Raj College (Girls' Wing)

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
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Jhargram-721507

1. Officer- in-Charge opened the meeting with observation of 1 minute silence of the sudden demise of Dr. Subrata Mukherjee who was appointed as the local Educationist into the IQAC of Jhargram Raj College (Girls' Wing).
2. It was resolved that Late. Dr. Subrata Mukherjee will be replaced by Swami Vedapurushananda, an educationist and Secretary, Ram Krishna Mission, Jhargram. It was also decided that Miss. Susama Das from Sanskrit Honours is replaced by Miss. Rakhi Jana from Political Science Honours as Susama Das has passed out from the College. The revised composition of the IQAC has been published.
3. The time period for which all the documents that need to be sorted is from 2017-2018 to 2022-2023.
4. The OIC stated a few agendas that need to be sorted by 27th January, 2022. They are-
 - To organize a Departmental Wall Magazine.
 - To prepare the Annual College Magazine.
 - The Notice Boards should be updated with the timely notices for the students such as declaration of exam dates by all the Head of the Departments.
 - All documents in relation to Government Order and University Order shall be maintained by Smt. Smita Chakraborty, Assistant Professor, Department of Sociology, JRCGW.



[Signature]
Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



सत्यमेव जयते

GOVERNMENT OF WEST BENGAL

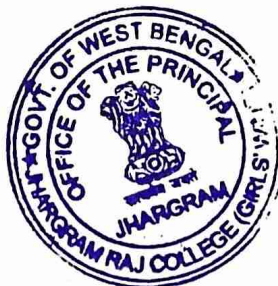
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- All teachers are requested to submit documents in relation to the courses attended, documents supporting them being paper setters/moderators of examinations, paper publications (if any), special lectures/guest lectures/visiting as an expert in any institution. The documents should be submitted to Smt. Smita Chakraborty, Assistant Professor, Department of Sociology, JRCGW.
- All notices regarding TC meetings, minutes of the meeting and pictures in relation to the meeting should be submitted to Smt. Smita Chakraborty.
- All documents related to College Programmes should be submitted to Smt. Smita Chakraborty.
- Documents (notice, minutes, report and photograph) in relation to National Service Scheme (NSS) should be submitted to Dr. Sutapa Das, Assistant Professor, Department of Physiology, JRCGW.
- Responsibility regarding ISSN for College Magazine is entrusted to Smt. Sreyashi Ghosh and Smt. Debarati Chakraborty, Assistant Professor, Department of Sociology, JRCGW.
- Responsibility of the Central Library and all related books and taggings is entrusted to Smt. Mousumi Patra, Assistant Professor, Department of Bengali, JRCGW.
- Issues regarding the Seminar Library will be discussed in the next IQAC meeting.
- Student seminar should start from January, 2022 and all documents in relation to the seminar should be submitted to Smt. Smita Chakraborty.
- It has been recorded that the English department on 04.12.2021 and the Physiology department on 16.12.2021 have successfully conducted two seminars.
- IQAC has successfully conducted a new **CERTIFICATE COURSE** on/ from 01.12.2021 to 17.12.2021 on *Ancient History of Jhargram* under the coordinator ship of Dr. Soumita Choudhary.
- Development of the College Website and Teachers' Profile to be sorted following this IQAC meeting.
- IQAC has proposed to the office for conducting Green Audit and Energy Audit for this college. It has also been decided to make ready these two things- Rainwater Harvesting and NADEP Composting for this college.
- The OIC and Coordinator will discuss about the Institutional Mail ID (both College and Departmental).
- All documents in relation to the College best practices (ChunikotalPathshala) should be restored and documented.
- An Ex-Student Alumnae Association must be formed with the joint decision of all the teachers.

The OIC decided to organise a Core Committee meeting in the last week of January, 2022.




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Notice

Notice No. IQAC/ 22/01

Date: 29.06.2022

A meeting of the IQAC will be held on 05.07.2022 at 2.00 P. M. with the Secretary of Tropical Institute of Earth and Environmental Research, Midnapore to discuss the Green Audit and Energy Audit.

The Internal Quality Assurance Cell (IQAC) is going to organize a film show for the students of this college. All the students are advised to be present in the Auditorium on 05.07.2022 at 11.00 A. M. sharp.

Agenda:

1. Green Audit and Energy Audit
2. Rain Water Harvesting
3. NADEP Pit
4. Academic Audit

Soumita Choudhury
IQAC Coordinator

Jhargram Raj College (Girls' Wing)

IQAC Coordinator

Jhargram Raj College (Girls' Wing),
Jhargram, 721507

Minutes of the Meeting:



OIC/ Principal
Jhargram Raj College (Girls' Wing)

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A meeting was held on 05.07.2022 to discuss about the Green Audit and Energy Audit for Jhargram Raj College (Girls' Wing) regarding NAAC assessment. It has been decided in the house that IQAC will send a request letter to the Secretary of Tropical Institute of Earth and Environmental Research, Midnapore to conduct those energy audit as soon as possible. They also guided us to make 1. NADEP Composting pit and 2. Rain Water Harvesting.



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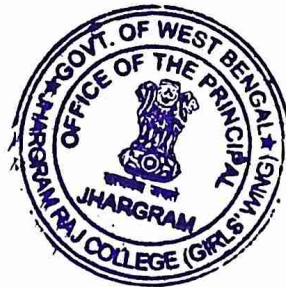
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Report on the Movie screening:

On July 5, 2022, at 11 A.M. the Internal Quality Assurance Cell (IQAC) put on a movie show for the students in the college Auditorium. The Movie 'Padman' was shown to the students to help them understand how to deal with menstrual taboos. When the movie was over and the lights went up, there was a huge response from the students. The students had to fill out a response form, and many of them said that change starts in the family. Students mentioned that movies like this can change the view of treating menstruation as a matter of shame. Awareness at the micro level can lead to change in the macro social structure. Educational institutions can be an effective agency of socialization by which awareness drives can spread far and wide. They suggested that

movies like this should be arranged for the students more often as that will help to eliminate the ingrained superstitious belief regarding menstruation and give the students more confidence to fight for their own rights.

They were overwhelmed by how all of their professors talked to them about the problem. This made it easier for some students to talk about their challenges. One of the students talked about how using regular cloths instead of sanitary napkins can lead to different physical problems in the future. When asked what kind of movies they wanted to see in the future, most of them said they wanted to see movies that raise awareness, inspire, spark conversation, and help them break the glass ceiling. Following the words of Swami Vivekananda "There is no chance of the welfare of the world unless the condition of women is improved. It is not possible for a bird to fly on one wing" and the positive response from the students, the College authorities are hopeful to bring about a positive change in the society.



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Notice

Notice No. IQAC/ 22/02

Date: 07.07.2022

A meeting of the IQAC will be held on 11.07.2022 (Thursday) at 1.00 PM in the Teachers' room to discuss the following matters. All are requested to attend the meeting.

Agenda:

1. Formation of Alumni Association of Jhargram Raj College (Girls' Wing)
2. Selection/ Election of President, General Secretary, Joint Secretary, Executive Committee Members and General Body members.
3. Planning the activities of the association.
4. Mentor-Mentee
5. Update on Seminars
6. Certificate Course
7. Student and Employee Feed Back
8. Parent-Teachers' Meeting
9. Matters arising

Soumita Choudhury

IQAC Coordinator
Jhargram Raj College (Girls' Wing)

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



[Signature]

OIC/ Principal
Jhargram Raj College (Girls' Wing)

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Minutes of the Meeting:

Formation of the Alumni Association Executive Council:

President: Madhumita Singha

Jt. Secretary: Sangita Hazra

E.C Members: Rupali Sahu

Payel Das

Anurupa Shit

Rupa Hahata

Poulami Poirra

Tripti Maity

Priya Dey


Pritika Mahata

Monica Biswas

1. The meeting started with the formation of Executive Council of Alumni Association.
2. The objectives of the Alumni Association and the activities, scope of duties of the Association are to be drafted.
3. Organizing a food festival in December 2022 as the first activity of the Alumni Association (tentatively).
4. Enumeration of the General Body.
5. Discussions about organising Annual General Meeting on the 11th July of every year for the purpose of general election and reunion.
6. 11th July to be celebrated as the Alumni Association formation day.
7. Distribution of Alumni Identity/badges with membership to the members.
8. Suggestion was given for the members to access few infrastructures of the college by showing their ID cards (library, Wi-Fi).
9. Decisions was taken to conduct a half-yearly meeting in December 2022 to access the working of the Association.
10. Decision was also taken to form a constitution which will reflect the objectives, vision-mission and structure of the organization.
11. We have to create a link for the association so that we can reach out to those who have already passed out.

Detail of signatures and attendance for this meeting were kept in a separate page.




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It has been decided in the house that every department will start mentor-mentee for their students, from this session. Due to presence on only one faculty member in the department of Political Science, Prof. Smita Chakraborty, department of Sociology will assist Prof. Deblina Mukherjee in conducting the mentor-mentee programme. It has also decided that every department will conduct Parent-Teachers' Meeting to make the parents aware of their daughters' progressions and problems. They will keep the relevant documents also. IQAC has requested to Dr. Sreyashi Ghosh to take the charge of feedback related work and submit it to the IQAC. It has been recorded that the department- Physiology on 09.03.2022, Political Science on 26.03.2022, Bengali on 06.04.2022, and Sociology on 20.04.2022 have successfully conducted seminars on diverse topics from that student got benefited. Also, Jhargram Raj College (Girls' Wing) and Sadhu Ramchand Murmu University jointly organised a workshop on 'Mind Management' on 19.04.2022. The other departments are advised to conduct seminars. IQAC and the other departments jointly conducted three new **CERTIFICATE COURSES**. One was from 05.02.2022 to 06.03.2022 on *Women Empowerment* under the coordinator-ship of Sonia Mondal; from 01.04.2022 to 20.04.2022 on *Gender Sensitization* under the coordinator-ship of Dr. Suchandra Ghosh and from 10.05.2022 to 27.05.2022 on *Mental Health and Meditation* under the coordinator-ship of Dr. Sutapa Das.




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Notice

Notice No. IQAC/ 22/03

Date: 04.08.2022

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 10.08.2022 at 12 noon in the Teachers' Common Room to discuss the following matters. All the teachers are requested to attend the meeting.

Agenda:

1. Preparation of upcoming NAAC
2. Feedback report and analysis
3. Certificate Course
4. Matters arising

Soumita Choudhury

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)

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Minutes of the meeting:

Meeting on NAAC Committee formation and Work Delegation Resolutions and Minutes.

The modus operandi for the NAAC accreditation process for the college is to be divided into two parts or approaches:

1. QUALITATIVE (written representation of actual work done and ends accomplished)
2. QUANTITATIVE (supporting documentation)

In case the above two do not complement each other, points shall be deducted during assessment.

As this college will be applying for NAAC accreditation for the first time, AQAR will not require. We will need to upload the IIQA (Institutional Information for Quality Assessment). After acceptance of the IIQA which is expected to be checked in a month, the SSR needs to immediately upload within the ensuing 45 days.



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The SSR is classified into 7 sections further divided into 5 or 6 more categories each:

1. Faculty related documents (Degree Certificates, Papers presented in Conferences and, seminars, Papers published in journals, Chapters in books, edited books, Projects undertaken or any such activity and achievement).
2. Student related documents (Enrolment percentage, pass percentage, dropout rates, scholarships, career counselling, placements and other achievements in various state, national or international level examinations).
3. Academic Administration (Syllabus, Curriculum, library and other related matters).
4. College Infrastructure (Stock inventory, Safety, security, Green initiative).
5. Accounts related data.
6. Institutional quality (best/unique practices or activities of the college which make it stand out with respect to others).
7. Student satisfaction survey (Analysis of student feedback forms, performance assessment and formulation of procedures to address shortcomings in outcome).

The target term period for NAAC assessment will be from the academic year 2018-19 to the academic year 2023- 24.


Each department should have a list of e-mail ids of students (at least 10% of the total number in each class) who are active and available on digital platforms. IQAC is proposing to initiate a new certificate course on *Local Tourism* for this session.

IQAC and Dr. Sreyashi Ghosh jointly prepare the report of the feedback collected from the Employee and from the students after thoroughly analysing the feedback forms. The report has been kept separately with IQAC.

The faculty members who have been put in charge of various NAAC-related duties are as follows:

1. Faculty-related section - Rashmi Beck and Pritam Ghosal
2. Student-related section- Rahul Shaikh, Naznin Mullick, Sanatan Murmu
3. Academic Administration section - Nibedita Debnath, Debarati Chakraborty
4. Infrastructure section - Sutapa Das, Amrita Chakraborty
5. Accounts section - Sonia Mondal, Shamayeeta Ghosh
6. Qualitative writing section - Ayanti Mondal, Deblina Mukherjee, Madhumita Biswas
7. Students Satisfaction survey section - Pampa Hembram, Suvasis Acharya, Sreyashi Ghosh
8. Library section - Trisha Mondal, Mousumi Patra
9. Final documentation - Suchandra Ghosh, Smita Chakraborty, Joheb Islam
10. Academic Calendar maintenance - Suvasis Acharya
11. Alumni Association - Sutapa Das, Joheb Islam. Sreyashi Ghosh




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For add-on courses, the following criteria need to be met:

1. A minimum of 30 contact hours
2. Framing of syllabus and curriculum with due diligence, following norms
3. Due permission granted by the HED
4. Conduct of examinations and issue of certificates
5. Proper resource personnel and experts for all of the above

Acquisition of the college building for DCRC (distribution and receiving center for election) and other competitive exams like SET, WBJEE, WBP, and 'WBPS' is not to be seen as a hindrance but rather as multiple challenges braving which the smooth conduct of the college affairs were/are ensured. One weekly class should be allotted in the academic routine for Library work. Each department is requested to plan various activities like movie screenings, students' seminars, educational tours, parent-teacher meetings, special lectures. A movie screening or documentary screening will be held on 1st or 2nd September tentatively, further details regarding which shall be discussed at the earliest. Each faculty member should thoroughly go through the SSR (accessible on the NAAC website) and note down queries, if any, which would be resolved in the next meeting which shall be held on September, 2022.

PLACE: Jhargram Raj College (Girls' Wing)

DATE: 10th August, 2022


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Notice

Notice No. IQAC/ 2.2/04

Date: 04.09.2022

As per the Resolution taken in the Meeting of the Teachers' Council held on 26/07/2022 the following Modalities have been adopted for execution of the Mentor -Mentee Programme of the college:

MODALITIES FOR MENTOR-MENTEE PROGRAMME (2022-2023)

- ❖ All the Departments are being requested to hold departmental meetings for assigning students of B.A. Honours for the academic session 2022-23 as mentees to the respective faculty members.
- ❖ All the Departments are being requested to notify their Honours students about their respective Mentors.
- ❖ Mentors will keep a record of the sessions held with the Mentees.
- ❖ Mentoring of Honours students for the session of 2022-2023 is being proposed to be held according to the following tentative schedule:

STUDENTS	SCHEDULE
Semester I, III & V	Second Week of December
Semester II, IV & VI	Last Week of March

- ❖ At the end of each session all the HODs will have to send Mentoring Session Reports.
- ❖ The heads of the department, along with other faculty members, shall plan and propose topics for each formal session, bearing in mind the requirements of the students, pertinent educational matters, and extracurricular pursuits.




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- ❖ During formal discussions, mentors would go over topics such as campus rules, zero tolerance for ragging, being on time, being prepared for exams, the unsavoury idea of cheating on exams, gender sensitivity, cybercrime, etc. They would also keep track of any mental health issues their mentees may be facing and, if necessary, refer them to counsellors who specialise in mental health issues.
- ❖ Mentors would also provide guidance to mentees on maintaining a healthy lifestyle, engaging in activities to boost self-confidence, and maintaining cleanliness. Mentors would advise mentees on potential job paths within their academic disciplines and advise them on test prep. The Mentors would also apprise the mentee of the numerous financial aid opportunities for carrying out higher education. Apart from scheduled meeting, mentees are encouraged to keep in touch with their mentors and address any difficulties that arise.
- ❖ Mentors will monitor their mentees' academic progress and offer support and advice when needed when grades are low. The academically-weak students in the mentee group would frequently participate in group discussions and student seminars.

Sounita Choudhury

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
IQAC Coordinator
Jhargram Raj College (Girls' Wing),
Jhargram, 721507



[Signature]

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Notice

Notice No. IQAC/22/05

Date: 15.09.2022

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 20.10.2022 at 1 P.M in the Teachers' Common Room to discuss the following matters. All the teachers are requested to attend the meeting.

Agenda:

1. Work distribution following NAAC SOP and SSR
2. Student Feedback
3. Matters arising

Soumita Choudhury
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



[Signature]
OIC/ Principal
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Minutes of the meeting:

1. Brief up the summary of the meetings attended by Dr. Soumita Choudhury, coordinator of IQAC and Officer-in-charge Sir, Sri Susil Kumar Barma, held in the Bidhannagar College on 23rd September 2022 and another meeting attended by the coordinator held in Assanna Building on 27th September, 2022.
2. The current IQAC meeting was convened to discuss the agendas of the meetings with the staff members of JRCGW, after two consecutive meetings held on 23rd September, 2022 and 27th September, 2022 at Bidhannagar and Assanna Building. The purpose of the gathering was to provide members with a forum to discuss strategies for complying with any forthcoming NAAC regulations.
3. Educators were urged to consult the NAAC's official webpage (www.naac.gov.in). Every member of staff is responsible for watching and learning from the site's instructional videos.
4. The next IQAC meeting will be held on November, 2022, to report on the committees' progress in implementing the Standard Operating Procedure (SOP) that was decided upon at the previous meeting and to assign further tasks.



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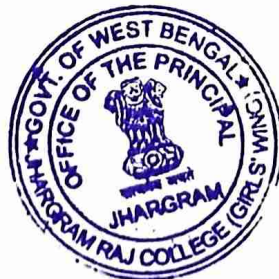
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5. The committee determined that Professors Ayanti Mondal, Madhumita Biswas, and Deblina Mukherjee would replace Professor Suvasish Acharya as the faculty members responsible for creating the academic calendar.
6. The NAAC model for the Governing Body must be followed. The OIC has already made contact with the members. After getting their go-ahead, the OIC will draught a cover letter with their names on it and send it to Bikash Bhaban for final clearance. The formation of the JRCGW Governing Body is contingent upon receiving permission from Bikash Bhaban.
7. After this IQAC meeting, student feedback forms will be gathered and analysed for this session. The National Assessment and Accreditation Council (NAAC) will do a DVV (Data Validation and Verification) based on the report of student satisfaction produced by the institution, therefore students will need to be taught to check their Email ID on a regular basis. Members of the NAAC committee will conduct their own survey and send out forms to students in order to collect the necessary data under DVV.
8. College staff will routinely monitor HEI websites for updates on DVV scheduling from NAAC committees.
9. Dr. Sreyashi Ghosh is requested to submit the feedback report as soon as possible. Department are asked to conduct feedback related work for the next sessipon.
10. Department of Physiology on 19.07.2022, department of Bengali on 01.09.2022 and the department of History on 07.09.2022 have successfully conducted seminars.

Metric wise work distribution:

1. Joheb Islam, Smita Chakraborty and Dr. Suchandra Ghosh- 1.1, 1.2, 51, 57.
2. Naznin Mullick, Rahul Saikh, Dr. Sutapa Das and Sanatan Murmu- 2.1,2.2, 2.3, 3,4,5,6,9,10,11,12,16,23,24,32,35,36, 37, 38, 40, 41,42,43,44
3. Rashmi Beck and Pritam Ghosal- 3.1, 3.2, 1, 13, 14, 15, 20,21, 25, 47, 48, 49.
4. Dr. Sutapa Das and Amrita Chakraborty- 4.1, 4.3, 52, 53, 54, 55, 56
5. Sonia Mandal and Shamayeeta ghosg- 4.2, 17, 18, 28, 33, 34,50
6. Nibedita Debnath and Debarati Chakraborty- 2,19,22,26,27,46
7. Pampa Hembram, Suvasis Achariya and Sreyashi Ghosh- 7,8,39
8. Trisha Mandal and Mousumi Patra- 29,30,31
9. Dr. Sutapa Das, Joheb Islam and Sreyashi Ghosh-45
10. Madhumita Biswas , Deblina Mukherjee and Ayanti Mandal- Academic Calendar




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Notice

Notice No. IQAC/ 22/06

Date: 30.11.2022

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 07.12.2022 at 3 P.M. in the Teachers' Common Room to discuss the following matters. All the teachers and non-teaching staffs are requested to attend the meeting.

Agenda:

1. Progression of NAAC SSR work.
2. Introducing new Certificate Courses.
3. KOHASoftware
4. Matters arising

Soumita Choudhury

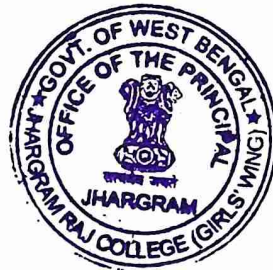
IQAC Coordinator

Jhargram Raj College (Girls' Wing)

IQAC Coordinator

Jhargram Raj College (Girls' Wing)

Jhargram, 721507



OIC/ Principal

Jhargram Raj College (Girls' Wing)

Officer-in-Charge

Jhargram Raj College (Girls' Wing)

(Govt. of West Bengal)

Jhargram-721507

Minutes:

1. IQAC and Officer-in-Charge have followed up of previously assigned duties of SSR preparation.
2. Prof. Rashmi Beck has been asked to prepare the documents for 2f.

IQAC is proposing for introducing **few new certificate courses** for the year 2022-2023. It has been decided that the new courses will be on 'Self Defance and Martial Arts' and 'Art & Craft'. Prof Pampa Hembram successfully conducted the course 'Local Tourism' and Prof. Sanatan Murmu will be the coordinator of the course 'Self Defance and Martial Arts' and Prof. Priyanka Sen will be the coordinator of the course 'Art & Craft'.

3. Prof. Sonia Mondal has been asked to procure documents related to financial matters from Jhargram Raj College before the DDO code obtained by our college.
4. Librarian Trisha Mondal has been asked to prepare a proposal for obtaining KOHA software.
5. A new IQAC committee will be formed in the next meeting.
6. All the non-teaching staffs of this college are requested to cooperate with the teaching faculties for preparing the SSR.



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7. It was for the record that the date of registration in the NAAC Portal was 22.09.2022.
8. Letters sent to the concerned personnel for the formation of the Governing Body on 19.10.2022.

Notice

Notice No. IQAC/ 23/01

Date: 09.01.2023

This is for the information of all that a meeting of the Internal Quality Assurance Cell (IQAC) will be held on 10.01.2023 at 2 P.M. in the Teachers' Common room to discuss the following matters. All the teachers are requested to attend the meeting.

Agenda:

1. Confirmation of minutes of the last meeting.
2. Reformation of the IQAC.
3. Matters arising

Soumita Choudhury

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Minutes of the Meeting:

The meeting started by confirming the minutes of the previous meeting. The house after a long discussion decided that Dr. Soumita Choudhury, present coordinator of the IQAC will be replaced by Joheb Islam, Assistant Professor of Sociology as the new coordinator of the IQAC; and all the other members shall remain same.



Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

P.O.- Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

Notice

Notice No. IQAC/ 23/02

Date: 03.02.2023

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 7.2.2023 at 3 P.M. at the Teachers' Common room to discuss the following matters. All the teachers are requested to attend the meeting.

Agenda:

1. NAAC related discussion
2. CAS related discussion
3. Matters arising

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)
Officer-in-Charge
Jhargram Raj College (Girls' Wing
(Govt. of West Bengal)
Jhargram-721507

Minutes of the meeting:

1. The meeting started by confirming the minutes of the last meeting.
2. SSR work will be re-distributed among the teachers.
3. All the departments are asked to maintain their departmental files.
4. All the departments are asked to follow the routine and complete the syllabus in due course of time.
5. Rahul Saikh and Dr. Suchandra Ghosh were inducted as the record keepers of the Chuni-Kotal Pathshala.
6. IQAC will form a Gmail ID for its smooth functioning.

Officer-in-Charge
Jhargram Raj College (Girls' Wing
(Govt. of West Bengal)
Jhargram-721507





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JHARGRAM RAJ COLLEGE (GIRLS' WING)

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Notice

Notice No. IQAC/ 23/03

Date: 07.02.2023

This is to inform all the concerned teachers that they are to submit one hard copy of each of their CAS files within 15th February, 2023 to the coordinator, failing which their files will not be forwarded to the respective authority in the first lot. The final three (03) copies are to be submitted within 7th March, 2023 following which proceedings shall be initiated.

IQAC Coordinator
Jhargram Raj College (Girls' Wing)

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



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Notice

Notice No. IQAC/ 23/04

Date: 14.03.2023

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 15.03.2023 at 8 P.M. via google meet to discuss the following matters. All the teachers are requested to attend the meeting.

Agenda:

1. To be fixed the upload dates of the IIQA and the SSR.
2. NEP 2020 Preparedness
3. Matters arising

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507

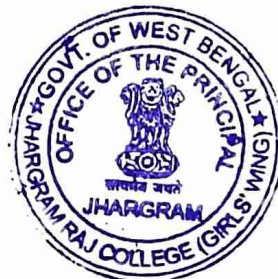


OIC/ Principal
Jhargram Raj College (Girls' Wing)

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Minutes of the meeting:

1. An online meeting of the IQAC was organized on urgent basis to fix the dates of IIQA and SSR submission. The meeting started by confirming minutes of the last meeting. The members after a long discussion came to the decision that the following dates were finalized for IIQA and SSR submission.
2. Date of IIQA submission was 20.11.2024
3. Date of SSR submission was 20.01.2025
4. The College offers multi- and interdisciplinary courses to its students in accordance with NEP 2020, and it follows the syllabus of Vidyasagar University. Even though the University of Vidyasagar set the range of possible combinations of subjects, the college took the necessary preparations beforehand by appropriately modifying the structure of the regular class periods to make room for the multidisciplinary sessions.



Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



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Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

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Notice

Notice No. IQAC/ 23/05

Date: 22.07.2023

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 26.07.2023 at 1 P.M. at the Teachers' Common room to discuss the following matters. All the teachers are requested to attend the meeting positively.

Agenda:

1. Formation of NAAC Steering Committee
2. Selection of seven group with three teachers for seven criteria.
3. Discussion on the NAAC SOP and 7 criteria.
4. Update on Certificate Courses.
5. Matters arising

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)
Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

Minutes of the meeting:

1. IQA should be uploaded within December, 2023.
2. It has been recorded that various departments conducted several seminars. Such as Physiology on 11.01.2023 and 18.01.2023; English on 06.02.2023, 23.02.2023, 23.06.2023, 28.06.2023 and 30.06.2023; Sanskrit on 06.02.2023; History on 23.02.2023 and 02.03.2023; Political Science on 11.03.2023, Bengali on 15.03.2023 and on 05.04.2023; and Sociology on 15.03.2023 have conducted seminars on various issues.
3. IQAC has successfully conducted three new CERTIFICATE COURSES on Local Tourism, Self Defense and Martial Arts, and Art & Craft.
4. After a long discussion the house has decided for the followings:
 - i) **NAAC Steering Committee Convenor** – Dr. Sutapa Das, Asst. Professor and HOD, Dept. of Physiology.
 - ii) **Criteria 1:** Dr. Soumita Choudhury, Dr. Sreyashi Ghosh and Amrita Chakraborty
 - iii) **Criteria 2:** Naznin Mullick, Rahul Saikh and Sanatan Murmu
 - iv) **Criteria 3:** Nibedita Debnath, Smita Chakraborty and Shamayeeta Ghosh
 - v) **Criteria 4:** Mousumi Patra, Dr. Pritam Ghoshal and Trisha Mandal
 - vi) **Criteria 5:** Pampa Hembram, Suvasis Acharya and Priyanka Sen
 - vii) **Criteria 6:** Dr. Suchandra Ghosh and Rashmi Beck
 - viii) **Criteria 7:** Madhumita Biswas and Deblina Mukherjee



Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



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Office of the Principal

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Notice

Notice No. IQAC/ 23/06

Date: 04.09.2023

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 7.09.2023 at 2 P.M. in the Teachers' Common room. All the teachers are requested to attend the meeting. All concerned teachers are being requested to send their works of respective criteria in word and excel file to the bellow mentioned IQAC email Id by 6th September, 2023.

Email Id: iqacjrcgw@gmail.com

Agenda:

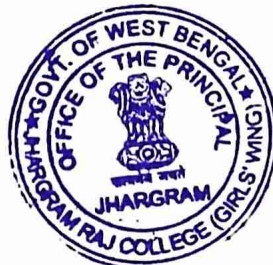
1. Update on NAAC Work
2. Academic bank of credits (ABC)
3. Matters arising

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram Raj College (Girls' Wing)
Minutes of the meeting: 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)
Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507

1. Criteria 1 has accumulated the student survey report and on the basis of the report appropriate actions will be taken by the authority.
2. Criteria 3: a fruitful discussion was done between the members of the criteria 3 and IQAC. IQAC cleared the doubts. Members will collect the data regarding the seminars and workshops and others for the last five years. They are also asked to start the write-up for their sub criteria.
3. Similarly, IQAC cleared the doubts of criteria 4, 5, 6 and 7.
4. With Officer-in-Charges' advise and following the NEP 2020, on September 5, 2023, at noon, the college provided an orientation to the students on the ABC ID creation process in the seminar hall.



Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

P.O.- Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

Notice

Notice No. IQAC/ 23/07

Meeting at DM Office

Date: 18.09.2023

Time: 1:30 PM

A meeting was held at the office of District Magistrate of Jhargram district with the honourable District Magistrate, Officer-in-Charge of Jhargram Raj College (Girls' Wing) and Coordinator of IQAC, Jhargram Raj College (Girls' Wing) on 18.09.2023 at 1:30 PM. The purpose of that meeting was to form the Governing Body for Jhargram Raj College (Girls' Wing).

After a short discussion honourable District Magistrate of Jhargram district gave his verbal consent for the position of 'President' of the Governing Body for Jhargram Raj College (Girls' Wing), in front of the Officer-in-Charge of Jhargram Raj College (Girls' Wing) and Coordinator of IQAC.

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

P.O.- Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

Notice

Notice No. IQAC/23/08

Meeting with 7 criteria

Date: 19.09.2023
and 20.09.2023

Several meetings held with all the seven criteria which were headed by the Convenor of NAAC steering Committee and IQAC Coordinator. Convenor and coordinator had sat with each criterion one by one and followings are the outcome.

1. Detailed reports have been submitted to the convenor of steering committee by the IQAC.
2. Convenor and IQAC will clear these criteria's points: 2.3.1; 2.5.1; 2.6.1; 2.6.2; 3.2.1; 3.5.1; 4.3.1; 4.3.2. Coordinator and convenor will discuss these points with Officer-in-charge and respective persons. After that they would again seat with the criteria members.
3. a meeting was held with NAAC steering committee Convenor, IQAC coordinator and Officer-in-Charge and after a long discussion it was decided that members of the 7 criteria of NAAC SSR need to reshuffle for the speedy and smooth functioning. The new 7 committee list is available with Convenor of NAAC Steering committee.

IQAC Coordinator & Convenor
NAAC Steering Committee
Jhargram Raj College (Girls' Wing)

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)

Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

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Notice


Notice No. IQAC/ 23/09

Date: 21.09.2023

Meeting with C.A. Ashok Mohanty

A meeting with C.A. Ashok Mohanty, Convenor of NAAC Steering committee and Coordinator of IQAC was held at office of the Mohanty Consultancy, Jhargram to discuss on registration process of the Alumni Association for Jhargram Raj College (Girls' Wing). He agreed to guide us in this matter.




Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



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Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

P.O.- Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

Notice

Notice No. IQAC/ 23/10

Date: 10.10.2023

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 11.10.2023 and 12.10.2023 at 3 P.M. at NSOU room. The meeting on 11.10.2023 will be held for Criteria 1, 2, 3 and 4. The meeting on 12.10.2023 will be held for Criteria 5, 6 and 7. Members of respective criterion are requested to provide the report in written format (word file).

Agenda:

1. Update on SSR-criteria work
2. Matters arising

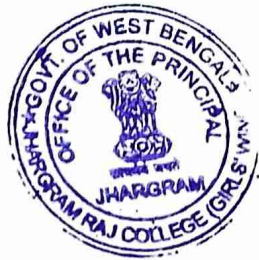
IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram Raj College (Girls' Wing)
Jhargram, 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)
Officer-in-Charge
Jhargram Raj College (Girls' Wing
(Govt. of West Bengal)
Jhargram-721507

Minutes of the meeting:

Convenor of NAAC Steering committee and Coordinator of IQAC sat with all the seven criteria one by one. The doubts and problems had been addressed and tried to solve. According to the guidance provided by the various state-mentors and district mentors, members of the 7 criteria are preparing their respective part of the SSR. All the detailed reports of these criteria were kept with the Convenor of NAAC Steering committee. IQAC will discuss the problems with the Convenor in time to time.



Officer-in-Charge
Jhargram Raj College (Girls' Wing
(Govt. of West Bengal)
Jhargram-721507



GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

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Notice

Notice No. IQAC/ 23/11

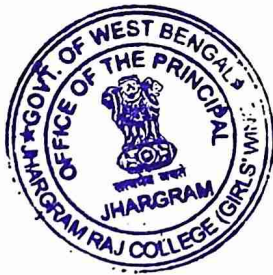
Date: 18.10.2023

This is to notify all the esteemed **teachers and office employees** that Higher Education Department, Government of West Bengal and Microsoft jointly will be organising an **online computer training** programme for both of them of colleges. Training sessions scheduled to take place from November 7th to November 9th 2023. Individuals who are interested are recommended to complete the registration by 30th October 2023. And submit their name, designation and **WhatsApp** number to the IQAC coordinator. Please fill the form given below.

Microsoft training link: <https://forms.gle/NiBtoym6kriFFsVv6>

Report:

Teachers, Office staffs and even few students from Jhargram Raj College (Girls' Wing) had successfully enrolled for the above-mentioned programme.




Officer-in-Charge
Jhargram Raj College (Girls' Wing)
(Govt. of West Bengal)
Jhargram-721507



GOVERNMENT OF WEST BENGAL
Office of the Principal

JHARGRAM RAJ COLLEGE (GIRLS' WING)

P.O.- Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

Notice

Notice No. IQAC/ 23/12

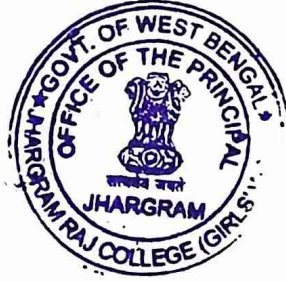
Date: 28.11.2023

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 30.11.2023 at 2:30 P.M. at Professors' Common room to have a discussion on the following matters. All the teachers are requested to attend the meeting.

Agenda:

1. Progress of SSR preparation and problems
2. Financial Audit
3. Matters arising

IQAC Coordinator
Jhargram Raj College (Girls' Wing)
Jhargram Raj College (Girls' Wing,
Jhargram, 721507



OIC/ Principal
Jhargram Raj College (Girls' Wing)
Officer-in-Charge
Jhargram Raj College (Girls' Wing
(Govt. of West Bengal)
Jhargram-721507

Minutes of the meeting:

1. According to the order given on 21.06.2023 from Bikash Bhaban, the IIQA must be uploaded within this calendar date.
2. Internal Auditor will be recruited in order to prepare College Financial Audit with help of college contingency fund.
3. IIQA will be submitted within 20th December, 2023. All criteria members are requested to complete their works as soon as possible.
4. Jayashree Laha, District Level Mentor, will visit to guide on SSR preparation on 13th December, 2023.



Officer-in-Charge
Jhargram Raj College (Girls' Wing
(Govt. of West Bengal)
Jhargram-721507



GOVERNMENT OF WEST BENGAL
Rani Indira Debi Government Girls' College
[Erstwhile Jhargram Raj College (Girls' Wing)]
P.O.-Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph: 03221299907

Dated: 19.02.2025

As per the discussions held in the TC meeting on 19.02.2025 the following teachers have been co-opted in the Internal Quality Assurance Cell due to transfer of previous members. The fresh committee list is as follows.

Composition of IQAC:

Members:

- a) **Chairperson-** Dr. Nimai Chand Masanta, Principal
- b) **Coordinator-** Dr. Joheb Islam, Assistant Professor, Department of Sociology
- c) **Teacher Representatives-**
 - i) Dr. Susmita Bhattacharya
 - ii) Dr. Srijona Choudhury
 - iii) Trisha Mandal
 - iv) Sanatan Murmu
- d) **Student Representative-**
Priya Das (Bengali Honours)
- e) **Student Alumni-**
Miss Sweta Makur, Bengali Honours, Pass Out (2018-19).
- f) **Senior Administrative Officer-**
Prof. (Dr.) Dipak Ranjan Mandal, Ex-Vice Chancellor & Ex-DPI, Sidho-Kanho-Birsha University
- g) **Local Educationist-**
Swami Vedapurushananda, Secretary, Ram Krishna Mission, Jhargram
- h) **Other Members:**
Dr. Debnarayan Roy, Principal, Jhargram Raj College.
Mr. Arunava Datta, WBCS, Deputy Director, Employment Exchange Office, Jhargram

Soumita Choudhury
Teachers' Council Secretary
Rani Indira Debi Government Girls' College
Teachers' Council Secretary
Rani Indira Debi Government Girls' College


Principal
Rani Indira Debi Government Girls' College
PRINCIPAL
R I D Govt. Girls' College
JHARGRAM