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03221299907

GOVERNMENT OF WEST BENGAL

Office of the Principal

**JHARGRAM RAJ COLLEGE (GIRLS' WING)**

P.O.- Jhargram :: Dist-Jhargram :: PIN-721507 :: Ph:

6.2.1 The institutional perspective plan is effectively deployed through different processes outlined below:

Jhargram Raj College (Girls' Wing) prepares institutional strategies and ensures their execution to make its Vision and Mission a success. The college prepares plans and accordingly strategies are developed through a series of meetings of the concerned committees with the Principal, IQAC and the Teachers' Council of the college. The institute makes several strategic plans during the period under review which were effectively deployed for smooth functioning of the institution. The perspective plans can be classified into the following broad categories and their effective deployments have been illustrated by some selected examples.


**a. Strategic plans deployed in developing the Teaching-Learning processes and its Infrastructure.**

● **Curricular planning and implementation through a well-defined routine structure**

- Jhargram Raj College (Girls' Wing) ensures imparting of quality education to its students through curriculum planning and its implementation through a well-defined routine structure.

**b. Strategic plans deployed in the student enrichment process.**

- Introduction of Co-curricular Activity classes in the college routine: For all round development of the students, tutorial classes were allotted in the routine structure. The students who were weak in academics were tutored in extra classes by the teachers as well as the quick learners and

  
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performers of the batch. Different co-curricular activities such as quiz competition, students' seminar, value & ethics education, career counselling, gender sensitization, sexual harassment and anti-ragging were organized at regular intervals.


Few certificate courses like the Ancient History of Jhargram, Women Empowerment, Local Tourism, Self Defence and Martial Arts, Gender Sensitization, Mental Health and Meditation and Art and Craft were designed and conducted by the different departments of the college. Professors teaching in the Jhargram Raj College (Girls' Wing) as well as those teaching in other government colleges and universities were invited to take classes. All the certificate courses were offered and taught to enlighten students beyond the regular classroom teaching.

- Collaboration with professional organizations/ institutions/ agencies: For the holistic development of the students, special classes were arranged to provide capacity building and skill enhancement of the students.

- **Strategic plans deployed in Students' Outreach activities and Institutional Social responsibility.**

### **Philanthropic activities of the college:**

The college was established in 2014 and since the outset the institution had set its major aim the task to educate, empower and help, establish themselves as self-reliant human beings. Towards this broader goal, the college initiated a morning school in the nearby Pukuria village, located near Jhargram, as part of its social outreach efforts. The present Head of the Institution of the college/Officer-in-Charge of the institution, Sri Susil

  
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Kumar Barman is leading this programme, and the students actively participate in it. The residents of this village are the members of the Lodha-Sabar community, which has faced several setbacks in its growth owing to social stigma and the related issues. The situation is exacerbated by their overall lack of knowledge and initiative. The morning school, known as Chuni Kotal Pathshala, has been functioning in this area since 2018. Its primary objective is to create awareness and foster education among the local students. Sunipa Sahu, Subhadra Mahata, Devi Shabar, and Nivedita Mahata who are the former students at the college, are currently employed as teachers at this Pathshala. In addition, Kavita Hansda and Rupali Bhukta, who are the sole achievers in the community to have successfully passed the secondary examination, are actively engaged in imparting instruction and education to the youngsters of the locality. Independence Day, Republic Day, and other festive community events are annually commemorated here.

- Additionally, Satyaban Pally has served as a service area of the NSS Unit of the institution. The motto behind the NSS activities is to create awareness among the people in relation to health, hygiene, and sanitation. Apart from this, our students have extended their help to the residents of the village who did not have their official documents such as Voter Card, Aadhar Card, and Ration Card. The students assisted them to the nearest *Duare Sarkar* camp where they helped the residents create their documents.
- Moreover, two non-governmental organizations actively participated in the activities at this location. In addition to acquiring literacy skills, the children also engage in extracurricular activities and receive instruction on maintaining basic hygiene and promoting a healthy lifestyle. The institution aspires to prepare students in a manner that enables them to assume the duty of fostering an inclusive society in the future, recognizing that education and awareness are the sole methods for a comprehensive human growth.

  
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*Philanthropic Activities of the NSS Unit, JRCGW*

**Outreach activities in the field of social work through NSS unit:**

- The significance of community services and extension activities is in shaping the students' perspective to contribute to the community they come from. Providing service without conditions to the local communities is crucial for fostering a positive mindset, which

  
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ultimately plays a key role in building the skills necessary to engage with one's community members. The National Service Scheme (NSS) Unit is responsible for organizing and implementing all community service and development activities, as well as the extension activities and annual programs, within the college. Currently, there is one unit of NSS in the college that functions actively organizing the different programmes from time to time.

- The NSS Unit conducted *Swachchata Abhiyan* with the NSS volunteers within the Jhargram Block. The students picked up the brooms to clean the local areas and spread awareness among the residents on the importance of cleanliness and its relationship with health and hygiene. Besides, various environment conservation programmes were organised such as "Save Water" initiative, "Say No to Plastic" program, and "Safe Disposal of Waste" campaign by the NSS volunteers.
- Apart from this, students distributed sanitary napkins among the residents on Women's Day. The NSS Volunteers interacted with the women of the locality on the importance of using a sanitary napkin during their menstrual cycle, every month. Similarly, after the institution's reopening post-covid lockdown, masks were distributed among the nearby residents by the NSS volunteers. The students followed all Covid-19 safety protocols and conducted the awareness initiative to make the residents aware of the importance of using masks and maintained the necessary distance from each other. The students asked them to report about any health anomaly to the nearby medical facility available.
- The college celebrated the *Brikkharopan Divas* (plantation day) every year where the children from the local residential areas were taught about the importance of afforestation. Following the Green Campus initiative, various plants were planted each year by the

  
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students. The students were made aware of the importance and the medicinal values of the planted plants, the knowledge of which they later shared with the children of the nearby residential area.

- The college under the guidance of NSS organised week-long camps, incorporating enjoyable cultural events and a range of activities and competitions that engage the local community. The Covid-19 lockdown and the social distancing measures prevented the volunteers from being physically close to one another. However, the online platform proved extremely beneficial as it enabled the students to connect with more individuals.
- The Jhargram Raj College (Girls' Wing) has the sole mission and vision—to empower the girl students in every possible way. It seeks to achieve an all-round development for the students so that they can be both aware and active towards contributing for the betterment of society. Following the motto of NSS “Not Me, But you”, in these five years, the Unit conducted various programmes and activities to spread knowledge and awareness among the others. A list of the activities carried out in the past five years are noted below:

### **2018-2019**

1. The *Jungal Mahal Utsav* was celebrated from 03.01.2018 to 10.01.2018 where 25 volunteers performed their duties.
2. Women's day was celebrated on March 8, 2018.
3. Campus cleaning programme was conducted on 10.04.2018.
4. The World Environment Day was celebrated with a plantation drive on 5<sup>th</sup> June 2018.
5. Swaccha Bharat Summer Internship programme was organized by the NSS unit on 27<sup>th</sup> July 2018 at Nedabahara Village. We visited 65 families for checking their available sanitary facilities. It was discovered that only 19 families had toilets.

  
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### 2019-2020

1. Campus cleaning programme was organized was on 25<sup>th</sup> January 2020.
2. A self-defence training programme was organized by the NSS unit in collaboration with Women CRPF, Jhargram from 27<sup>th</sup> February 2020 to 5<sup>th</sup> March 2020. The students participated in this training programme with great interest.
3. A legal awareness programme was organised by the NSS Unit in collaboration with the Jhargram Court on 14.03.2020, to educate women about the rights they are entitled to as general awareness in the area is quite less. The camp highlighted the issues like trafficking, cyber crimes and harassment on social media platforms so that girls become aware in advance in case they face such situations.

### 2020-2021

1. During the Corona pandemic situation thirty-four of our volunteers participated in the online health training programme organised by the MHRD, GOVT.OF INDIA from 22.04.2020 to 25.04.2022.
2. Fifty of our volunteers participated in the Road Safety Webinar on 27<sup>th</sup> September 2020 organised by the Vidyasagar University in collaboration with Honda Motorcycle and Scooter India Pvt. Ltd.
3. 18 of our volunteers performed duties in the merit cum scholarship examination in the three schools namely Nanibala Girls, Nanibala Boys and Kumud Kumari Institution on 24.01.2021 organized by the Govt. Of West Bengal.
4. Women's Day was celebrated via online mode where our Principal Sir, the fellow professors and the students shared their experiences on 8<sup>th</sup> March 2021.

  
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### 2021-2022

1. We celebrated the World Environment Day on 5th June. The programme started with the plantation of saplings by our Head of the Institution. Everyone presents at the event pledged to plant and tend at least one sapling every year.
2. 25 of our volunteers participated in the Young Warriors programme in June 2021.
3. College campus cleaning drive was undertaken on 12th August 2021. Bleaching powder was distributed for the purpose of keeping the environment around the college clean. The event also created awareness among the students.

### 2022-2023

1. A campus cleaning programme was organized by the NSS Unit on 4<sup>th</sup> March 2022 for the annual sports meet.
2. A) Women's day celebration took place on 8<sup>th</sup> March 2022.  
B) 10 volunteers participated in the Swacchata *programme* in the premises of Jhargram Raj College on 8<sup>th</sup> March 2022.
3. 8 Volunteers participated in the 'Mind Management' Programme held on 19<sup>th</sup> April 2022 organised by the Jhargram Raj College (Girls' Wing) in collaboration with the Sadhu Ramchand Murmu University.
4. Bhagyashree Mahali participated in the Yoga Day count down of 100 days Yoga event.
5. NSS unit celebrated the world environment day on 5<sup>th</sup> June 2022 along with the plantation programme.
6. A speech competition was organised by the NSS unit on the NSS day on 24<sup>th</sup> November

  
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2022. 30 students participated in the competition.

7. A week-long winter camp was organized by the NSS unit from 21.12.2022 to 28.12.2022. Fifty students participated in the camp. The Chairman of Jhargram Municipality Madhavi Biswas, Principal of Jhargram Raj College, Devnarayan Roy and our Head of the Institution, Sri Susil Kumar Barman were present at the inauguration of the camp. Competitions were organized in this camp as group discussions, speech competitions, and Chinese checker contest alongside a few awareness speeches. The students who participated in the camp also conducted a door-to-door survey to increase health awareness and dengue awareness in the *Sabar para* of the *Satyaban pally*. Commandant of 232 Women Battalion, CRPF, Jhargram provided a self-defence training to the participants. All Bengal Khokho Association secretary Ajit Kumar Das and Sanjay Jana, Instructor of Bangla Bratachari Samiti, gave Bratachari training to the volunteers. A campus cleaning drive, tree plantation and a few cultural events were organised. A rally was organised to create awareness on “stopping the usage of plastic.” The camp concluded with a talk on 'Jiva Jnane Shiv Seva' and the need for meditation by Maharaja Swami Brahmasvarananda, Jhargram Ramakrishna Mission.

**Strategic plans deployed in augmenting Physical and Academic Institutional Infrastructure:**

- Introduction of Gmeet, Google Classroom Portal, and Mobile App: During the COVID-19 pandemic when classroom teaching in off-line mode was not possible, the IQAC of the college made a strategic plan to introduce means to continue the teaching-learning activity through online mode. Accordingly, Gmeet, Google Classroom Portal, and Mobile Apps were introduced with the help of which the teachers carried out their

  
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communication with students in a smooth and efficient manner.

- Mentoring of students: A strategic plan was deployed to mentor students for improving their academic performance and provide mental support to them, especially under the critical pandemic situation.
- Introduction of Add-on and Certificate Courses: The IQAC of the college introduced the Add- on courses by all the departments mandatorily for all undergraduate and postgraduate students at the college to give them additional exposure beyond the curriculum and enhance their employability. The College also introduced Certificate Courses to provide a topic-based skill-developing exposure to the students.
- Creation of the "SANCHAYEETA" museum on the campus of the institution, with a focus on the 'Archaeological and Folk Culture', which integrates the Indian knowledge system and aids in the preservation of the historical and cultural data pertaining to the Jhargram District. Photographs of over millennium-old archeological remnants of Jainism and Hinduism in Jhargram District and its environs are displayed. Additionally, there are certain artifacts from other cultural groups, such as traditional costumes, crafts, hunting and musical instruments. The richness and diversity of folk heritage is emphasized by these exhibits.
- Institutional Preparedness for NEP 2020: The IQAC of Jhargram Raj College (Girls' Wing) constituted a committee as a part of Preparedness for proper implementation of the NEP 2020. The College also organised a workshop to inform and guide the students, regarding the Academic Bank of Credits (ABC) based on DigiLocker Framework.
- NEP 2020 has been implemented in the college from the Academic session 2023- 24

  
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following the guidelines prescribed in the NEP 2020 and the affiliating Vidyasagar University.

**Strategic plans deployed in augmenting the Administrative Functioning:**

I. Sustained Institutional Growth of the college, during the last five years, took place in accordance with the Vision and the Mission of the college. The Growth in the college took place in the domain of administration.


**A. Administration**

**Human Resource management System (here after HRMS)**

The college switched over from manual to online mode of operation under the HRMS as per the government order G.O. 1242-F(Y) dated 01/3/2017. Various sub-modules under the HRMS have been upgraded and are deployed regularly in the line server. The module has been used to upgrade the stakeholders' databases and to maintain other official records since 2017. In the sector of administration, the college undertook remarkable steps to fulfil all the five points of Mission.

**New Constructions**

(i) Completion and operationalizing of the four-storey building (ii) Installation of an Elevator in the college building (iii) Installation of a rechargeable inverter inside the staffroom (iv) Installation of

  
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a diesel run Generator (v) Installation of Sanitary Napkin Vending Machine (vi) Installation of Solar street light (vii) Installation of Rain water harvesting tank (viii) Installation of Laboratory wastage water tank

### Upgradation of Present Infrastructure

- (i) Renovation and upgradation of the college building
- (ii) Periodic maintenance and upgradation of different infrastructural facilities
- (iii) Upgradation of a laboratory room in the Physiology and Zoology Department
- (iv) Renovation of the College Office
- (v) Renovation of Toilets
- (vi) Renovation of the Electrical wiring in the campus

### E-Governance:

- (i) Online Admission of students since 2018
- (ii) E-governance in Finance and Accounts through WBIFMS
- (iii) Online uploading of Marks in University Portal since 2020 and Online Examination System during the pandemic period
- (iv) Calling of E-Tenders for purchase of items equal to and above Rs.1lakh
- (v) Appointment of Security Personnel, Housekeeping Staff (Private) etc
- (vi) Installation of CCTV camera inside the campus
- (vii) Installation of Wi-Fi
- (viii) Circulation of College-Notices through emails, SMS, WhatsApp and college website
- (ix) Google Meet subscription

  
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### Enhancement of Teaching-learning Resources

The college has signed MoUs with a few other government-run colleges and research institutes to organize educational, social, and environmental outreach activities for the benefit of the students and the community at large. The institutions are the Government General Degree College, Gopiballavpur-II, Goenka College of Commerce and Business Administration, Government General Degree College Dantan II, Government General degree College Keshiary, Government general Degree College Kharagpur II, Government General Degree College Lalgarh, Government General degree College Narayangarh, Government general degree College Narayangarh, Government General Degree College Salboni, Government general Degree College Subarnarekha, Hijli College, Vivekanada Satvarshiki College, Mangalkote College, Nayagram Pandit Raghunath Murmu Government College, Netaji Subhas Open University, Sevabharati Mahavidyalaya Kapgari, Sevayatan Sikshan Mahavidyalaya, Silda Chandrasekhar College, and the Jhargram Raj College. The institutions signed the MoUs to make possible academic and cultural exchanges between the institutions based on the principles of mutual equality and reciprocity of benefits. The bipartite agreement has been signed to encourage and put into effect such activities as visits and the formal exchanges of faculty, scholars, and administrators in education, research, and outreach activities. The MoUs signed have served the benefit of students by providing them with job training, data processing, hands-on training, and building knowledge base of the students admitted to the party institutions. Such collaborations encourage students of both the institutions to pursue graduate student exchange during the academic year. The institutions encourage the development of activities such as exchange and the cooperative programmes on academic information and materials. However, institutions that are party to such agreements resolved that the execution of any agreed-upon activity will depend on the interests

  
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and expertise of the individuals involved and the availability of financial resources, space, and other resources. The expectation from such dialogic relationship is that both the institutions will be compliant with all applicable legislations of the Government of India and the State and University policies. The Memorandum of Understanding signed between the Study Centre for Undergraduate and Postgraduate (Non-lab) programmes of Netaji Subhas Open University and the Jhargram Raj College (Girls' Wing) was put into effect under the expressly stated terms of the agreement. Nevertheless, such agreements will remain valid on fulfilling a few conditions. First, the agreement will remain in effect for three years from the date of signature and may be renewed or amended by mutual agreement of the institutions. The institutions should bear the responsibility to periodically review the activities undertaken and the progress made and consult for amendments, renewal, or termination of the MoU. The invalidation of a MoU must be preceded by a written notice served three months before such termination to the other party. Such institutional relations are symbiotic provided they fulfil certain terms and conditions. First, the MoU does not create any right, benefit, or trust responsibility, substantive or procedural, enforceable by law or equity, by either party, its officers, employees, or agents against the other party, its officers, employees, or agents. Second, nothing in the MoUs signed obligates either party to commit or transfer any funds, assets, or other resources in support of the projects or activities between the two parties. Third, neither party will use the name of the other, either expressly or by implication, in any publicity, solicitation, or advertisement without the express written approval of the other party to this MoU. The bipartite collaborative engagements drawn between the institutions were thereby conceived and settled on fulfillment of the abovementioned conditions.

To fulfill all the five points of Mission, the College administration has made remarkable developments in academics.

  
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- Developed a comprehensive routine according to the recommendations of the CBCS and NEP 2020 regulations and the programme guidelines of the Vidyasagar University.
  - Developed ICT facilities are maintained and periodically upgraded to provide better academic opportunities and a smooth administration for all (d) Internal Assessments are conducted in a transparent manner under the supervision of Internal Examination Committee (f) The progress of the learners are reviewed periodically through the mentor-mentee programmes, feedback collection and its analysis, processing and recording of progression to Higher Studies and Job Placements (g) Introduction of seven Certificate Courses (h) Introduction of co-curricular activity classes in the structured college-routine and ensured organization of co-curricular activities like students' seminars, quiz contests, debate competitions, poster competitions, awareness programmes on the code of conduct, anti-ragging and anti-sexual harassment.
  - the college with the aid of its teaching and non-teaching staff has successfully provided hands-on training, exposure to new research opportunities, job training and organization of extra-curricular activities to enhance soft skills, life skills, language and communication skills of the students, according to the MoUs.

The college guides its students via the Online mode for the Competitive Examination

- Organized Seminar Lectures for the students on a) Indian Philosophy b) Literature and Poetry and their relevance c) Memory and aesthetics in Literature d) Eco feminism in Literature e) Women and ambition through the historical lens e) Human Rights in the Contemporary World f)The Property Rights of Women in the Vedic Era and in the Present: A Comparative Approach g) Menstrual Health and Hygiene h) Methods and Techniques

  
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of Fieldwork i) Situating Identity and Emotions in Research Methods j) Exploring Social Relationships as embodied and captured in Satyajit Ray's Films k) Methodological Interface between Religion and Society l) The Subaltern Perspective: Relevance, Problems and Strategies in Contemporary India m) Workshop on Mind Management.

### **B. Examination**

The college is affiliated to Vidyasagar University and follows the examination guidelines issued by the University from time to time. Most of the examinations held during the last five years were conducted offline. However, under the regulations levied by the university during the pandemic, examinations were also held online. Questions were distributed through the University examination portal and the answer scripts from the students were collected via email. On evaluating the scripts, marks were submitted to the University examination portal. During offline examinations, students downloaded their admit cards from the University portal and marks of both internal and external examinations under the CBCS system were submitted online as part of the evaluation practice.

  
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The college runs as an organism under the guidance of our Officer-in-Charge, Sri Susil Kumar Barman. He is the Head of the institution leading the academic and administrative activities in consultation with the IQAC and the Teacher's Council of the College. The IQAC and Teachers' Council are the two important organs of the Jhargram Raj College (Girls' Wing) that frame different policies of the college in a relation with both curricular and extracurricular activities and are the main decision-making organs of the Institution. The IQAC, Teachers' Council, administrative subcommittees and the college office in collaboration ensure smooth functioning of the institution. The college abides by the rules framed by the Government of West Bengal, the affiliating University, and the different educational institutions with whom the college has signed MoUs.

Meetings of the Teachers' Council and IQAC are held on a regular basis for making perspective plans, the accompanying strategies towards their implementation and to review the progress till their final execution. Different sub-committees of the Teachers' Council constituted of the faculty members of the college, are formed every year for smooth functioning of the college. Students' representatives from all academic batches of different disciplines work with the various sub-committees to deliver the administrative and cultural responsibilities of the college. There are different administrative sub-committees, constituted of the faculty members and non-teaching staff members of the college towards the smooth functioning of the college. There are various sub-committees under the IQAC that ensure the quality assurance initiatives and their successful implementation. Anti-Ragging Cell, Disability Cell, Committee for SC and ST and Other Backward Classes, Grievance Redressal Cell, Nature Club, and others are formed as per the Government norms and UGC guidelines. There are 9 undergraduate departments in the

  
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college that includes Social Sciences, Humanities and Science. However, the science departments do not offer any Honours Undergraduate Programme. Each department is headed by the most experienced faculty member in the concerned department who maintains the coordination and collaboration between the college administration and different stakeholders of the department. The Jhargram Raj College (Girls' Wing) has a Library Committee which recommends different strategies for its development. The college is under the administrative control of the Higher Education Department under the Government of West Bengal. The faculty members in the college are permanent teaching staff and a few of its non-teaching staff were appointed by the Department of Higher Education, Govt. of West Bengal on the recommendation of the West Bengal Public Service Commission. The rest of its non-teaching staff are contractual employees. Appointments of house-keeping staff and the security personnel are done via external agencies through e-tender process.

  
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