

**Jhargram Raj College (Girls' Wing)**  
**Jhargram**

**NOTICE**

**02.01.2022**

As per West Bengal Government Order Number: 753/XVII-ISS/2M-22/2020 dated:- 02/01/2022, it is hereby notified that the college will remain closed from 3rd January 2022 to 15th January 2022, until further order.

However, the college office will run, as per Government Order.

**Administrative Roster Duty**

Sl No.	Name	Mobile No.	Duty Day Every Week	Time	Purpose
01	Saikat Ghosh	9647311371	Monday to Wednesday	11 am to 3:30 pm	1.Exam fees collection 2.Admission fees collection 3.Registration 4.Any solution of administrative problem
02	Rajib Bera	7001370482	Tuesday to Thursday	11 am to 3:30 pm	1.Any types of scholarship and stipend
04	Rakesh sahuo	7908267204	Tuesday to Thursday	11 am to 3:30 pm	1.Library work 2. distribute admit, mark sheet ,registration and student id card
03	Chandan Singha	7001272067	Wednesday to Friday	11 am to 3:30 pm	1.Maintain student data base 2. Distribute admit, mark sheet ,registration and student id card .

Sd/  
Officer-in-Charge  
Jhargram Raj College(Girls' Wing)